

**ALL SAINTS' CATHEDRAL  
MINUTES OF THE CHAPTER MEETING**

August 27, 2009

Present: Fr. Tom Winslow, Bruce Bauer, John Bendler, Marcia Brooks, Suzanne Cornell, Alec Kopitzke, Lyn Morander, Chris Reynolds, Ann Thorson, Peg Winslow

Excused: Dean Warren Raasch, Fred Kaems, Mary Kaems,

Absent: Jeff Waring

**Opening Prayer:** The meeting was opened with prayer at 6:30pm.

**Clerk's Report/Minutes of the last Chapter Meeting:** The minutes of the June 25, 2009 meeting were adopted with the following correction: added Fr. Tom Winslow in attendance.

**July Financial Report:** The Finance Committee met two days ago with the accountant. We continue to be on a pretty even keel especially considering the economy. Pledges are about \$7,000 under budget. The Book Sale receipts have not been distributed or sent out yet. Clergy and clerical supply are both up due to the Dean's illness and Lynn's surgery. Expenses are about on track; some are higher and some are lower, so they pretty well even out. Ann and Marcia will check on the status of the Cathedral chocolate bars. The financial report was accepted as presented.

There is a requirement that responses to the Diocesan audit be reviewed by Chapter before submission. There is one item missing. We need to amend the December 08 minutes to show formal approval of the Dean's housing allowance for 2009. The minutes will be amended to read:

Action on Dean's housing allowance – motion approved. "Resolved, that the Chapter of the Cathedral Church of All Saints' establishes the Dean's 2009 housing allowance as \$5,000, within the meaning of that term as used in Section 107 of the IRS Code of 1986, to be paid twice monthly on the 15th and the last day of the month."

**The Dean's Report:** no report

**The Junior Warden's Report:** no report

**The Senior Warden's Report:** The Dean is in hospital at this time, having received his stem cells back. He will remain in the hospital until his blood cell counts are up. Bruce talked to the Dean about being on medical leave. The Bishop's thought on this is to ask Fr. Fred Himmerich to fill in during the Dean's absence. The wardens, Fr. Tom Winslow, and Fr. Fred Himmerich will sit down and talk about what needs to be filled. Then they will talk about compensation. There will be an announcement at both services on Sunday letting the congregation know about Fr. Himmerich assisting us.

We need to do an inventory of all our property. Christie has taken on the responsibility for this.

### **Committee Reports**

- a) Adult formation (Raasch): no report
- b) Booksale (Cornell): The bills have been paid and expenses will be about \$4000. We will be able to donate about \$22,000. We also received a \$3,000 anonymous donation with a stipulation that an extra \$1,000 each go to St. Ben's, the Open Door Café, and The Gathering above and beyond what we would normally give to those organizations. Chapter expressed its gratitude and congratulations to the book sale committee.
- c) Children's vacation Bible school (Cornell): There were about 30 children involved. Jenn from St. Paul's was in charge. This was an outstanding opportunity. Sue will write letters to Jenn and Shay thanking them.
- d) Communications (Cornell): Barb Larkin has resigned as committee chair (last item she will do is ads for Michaelmas). If anyone has an idea for a new chair, give names to Suzanne.
- e) Evangelism (Brooks): We have had a presence at East Town market all summer. The Fellowship and Outreach committees each took a Saturday.
- f) Fabric/Garden (Kaems): no report
- g) Fellowship (Kopitzke): The committee met in July. The next movie night will be Sat., August 29<sup>th</sup>. Michaelmas Faire— there is a very short list of volunteers. The event runs from 10-4 with Matins at 10a. There will be children's activities in the middle of the day. The sackbuts will not be there (unavailable). The hurdy gurdy player and the knight will be there.
- h) Hospitality (Bauer): no report
- i) Liturgy/music (Thorson): The choir sang August Compline and a special service for Fr. James Kaestner. We will sing Matins for the Michaelmas Faire. Music has been handed out for the fall season and the first rehearsal is Sept. 9<sup>th</sup>. The choir's first Sunday to sing is Sept. 27<sup>th</sup>. We will be getting more space in our choir room by moving a set of bookcases over about 6 feet. We recently redid the choir files (into hanging files). We have more than 650 music files. In fact we will be moving another file cabinet upstairs.
- j) Outreach (Reynolds): The 3<sup>rd</sup> quarter project is collecting baby things. The 4<sup>th</sup> quarter will be supporting John Keene with supplies for when he goes on his mission trip.
- k) Shepherds/Ushers (Winslow): The ushers and shepherds will be having a meeting. They are doing well at greeting and folding in new people.
- l) Stewardship (Morander): Lyn brought info on handheld fans which we might get personalized.
- m) Sunday School (Waring): no report

**Closing Prayer:** The meeting was adjourned at 8:12pm.

The next regular meeting of the Chapter is scheduled for Thursday, September 24, at 6:30pm.

Respectfully submitted by



Ann L. Thorson  
Clerk