



THE CATHEDRAL CHURCH OF ALL SAINTS
THE EPISCOPAL DIOCESE OF MILWAUKEE

MINUTES OF THE CHAPTER MEETING
October 28, 2010

Present: Dean Kevin Carroll, Walter Barnes, Bruce Bauer, John Bendler, Marcia Brooks, Suzanne Cornell, David Herrmann, Fred Kaems, Sarah Knox, Alec Kopitzke, Lyn Morander, Ann Thorson, Peg Winslow

Opening Prayer: The meeting was opened with prayer at 6:32pm.

Clerk's Report/Minutes of the last Chapter Meeting: The minutes of the September 23, 2010 meeting were adopted as printed.

September Financial Report: Our net income of \$23,000 includes undisbursed booksale funds of about \$18,000 and \$13,000 from the Call the Dean fund. The actual bottom line \$8,200 in the red. Pledge income is falling a bit more behind each month. Much of the amount is from one member who is quite behind on their pledge. The financial report was accepted as presented.

Amended budget: The Finance Committee basically "filled in the blanks" of the original budget. These figures were ones we could not know when the budget was originally passed because we did not know when we would call a new Dean and what the salary/insurance/etc. costs would be for this new Dean. On page 2 of 5 – line 305.1 includes the receipt of the Call the Dean fund monies. Changes on page 3 of 5 are compensation related items for the Dean and for the interim administrative assistant.

The Dean's Report: Dean Carroll said he is thankful every day for being here. His main efforts right now are to get to know people and activities. The Committee Chair meeting went well and has borne fruit; a booklet has been developed and will be available for new parishioners.

He also had a good meeting with the parents of Sunday School children. He hopes that, by Christmas, we will have a different strategy for Sunday School. The biggest difficulty for children's Christian education is the number of activities with whom we have to compete. They are considering the idea of a once a month late Saturday afternoon program called "Faithful Families". The program is multi-generational and would include education for adults and children, a church service, and dinner together. There would also be a one Sunday a month increased inclusion of children in the Eucharist, serving as acolytes, servers, ushers, etc.

The Dean has visited most of our shut-ins. Six "meet and greets" have been set up for November. He is excited about his upcoming installation. There will be a joint Thanksgiving Eve service here with St. John the Evangelist Roman Catholic Cathedral and other interfaith parishes. For our 2011 Lenten study Bishop Miller will do an online YouTube on Matthew.

The Senior Warden's Report: The Committee Chair meeting was great. Suzanne's work coordinating the meeting was much appreciated.

The pledge drive process will be the same as last year. The kickoff Sunday will be October 31; the narrative budget will be presented on November 14; and the ingathering will take place on November 21. Pledge cards will be sent out with a cover letter from the Dean and Wardens.

as approved 18 November 2010

The Junior Warden's Report: no report.

Other Business:

- a) New copier lease – Our copier lease is up in four months. We will upgrade to a network printer copier with additional helpful features for \$20/month less than we are paying now.
- b) Vestry Retreat – The retreat will be held at St. John's on the Lake on February 25-26. Ann will call Dave Tilton to confirm. We will focus on strategic planning for the next year and for 2011 – 2016: The Dean plans to meet with the Chapter and former call committee members a few times prior to the retreat.
- c) Chapter Nominations – John, Marcia, Suzanne, Bruce, and Fred are the Chapter members of the committee. The Dean will appoint two members of the congregation to the committee. We need to fill both warden positions and three Chapter member positions.
- d) Annual Meeting – The meeting will be held on Sunday, January 30th. The availability to attend the Chapter retreat is a must for anyone wishing to be considered for Chapter or Warden positions.
- e) Church data base software – Our current best record of our congregation is a shoebox full of cards. We need to get this computerized and organized. There is a software program called Power Church (\$395). It would track all demographic data, mailing, labels, photos, track ministries, talents/skills, and pledges. It interfaces with Microsoft Office suites. Chapter unanimously approved the expense for this software.
- f) December Chapter Meeting – The meeting needs to be rescheduled for Tuesday, December 21st. The Dean jokingly offered to bring rum punch and food.
- g) Other items – The Flower guild needs the ability to buy flowers and be reimbursed quickly. This discussion was referred back to the guild. The Dean will talk to Dennis and figure out a solution.

Committee Reports

- a) Adult formation (Carroll) – The Dean asked for and received names of twenty-five parishioners who could be potential sources for pulling together an adult formation corps.
- b) Booksale (Cornell) – Suzanne handed out the list of disbursements from the booksale proceeds (list attached). The disbursement list was accepted by Chapter.
- c) Communications (Cornell) – Has not met. Unfortunately, the Compline did not get in the diocesan e-news but did get in the Shepherd Express and other communication venues. They will discuss Advent and Christmas publicity at their next meeting. We now have an online calendar (cost is \$60/year). Get dates you want added to Christie or the Dean.
- d) Evangelism (Brooks) – Has not met but are meeting this Sunday.
- e) Fabric/Gardens (Kaems) – The garden season is ending. The shrubs we need removed should be taken care of this week. The next roof to need repair will be the kitchen roof. After the windstorm some shingles from the twenty-eight year old parish hall roof were found in the garden.
- f) Fellowship (Kopitzke) – November 20th is the next movie night and they will be showing the movie "Up". There will be a 7pm Thanksgiving Eve service in conjunction with St. John's and other interfaith parishes followed by a potluck cookie reception. The women's choir from St. John's Cathedral will sing for the service. Alec will contact Liz K. about hospitality.
- g) Hospitality (Bauer) – It's the beginning of a busy time of year. They are currently engaged in preparations for the Dean's installation.
- h) Liturgy/music (Knox) – The proposed event in March/April with John Scott is no longer being sponsored by St. John's Cathedral. It will now be sponsored by the American Guild of Organists (AGO) who is working on the event with Charles Sullivan. The organ has been patched back together. We will need \$50,000 to put the organ together the way it should be. The Dean is working with the insurance company to encourage them to help pay that cost (instead of spending it a few thousand at a time every year). He has notified the

insurance company that the adjuster they assigned is not acceptable as there is a conflict of interest.

- i) Outreach (Barnes) – Our project for the last quarter netted \$250 for Our Space. Our Space will need continuing manpower assistance as they move to their new quarters. The Cathedral has received a \$500 check from Christ Church, Delavan for the purchase of a cow from the Newala Cow Project. We are considering whether the Cathedral could be a central diocesan location for outreach.
- j) Shepherds/Ushers (Winslow) – The flags have not been out. The Dean will talk to the 8:00am service ushers. There is a meeting with the shepherds on November 21st to talk about the revision and expansion of their role (see attached).
- k) Stewardship (Bauer) – covered earlier.
- l) Sunday School (Cornell) – covered earlier.
- m) Memorials Book – Marcia has purchased a red leather three ring binder with zipper cover.

Closing Prayer: The meeting was adjourned with prayer at 8:20pm.

The next regular meeting of the Chapter is scheduled for Thursday, November 18, at 6:30pm.

Respectfully submitted by



Ann L. Thorson
Clerk

To Treasurer:

The following is the list of recipients for the proceeds of this year's sale. Please make the checks out and get them to me. I will mail them out with a cover letter.

We also added \$200 to our usual payment for church. Please take out the additional amount. Since the donation for Newala Cows is through Outreach, you can just transfer the money to that account and send the check when the rest of the money goes to Africa.

There was money listed on the financial statement that was in a reserve account for Book Sale. Please combine that with our proceeds and then list any leftover as reserve for next year.

Thank you,
Suzanne Cornell

2010 Book Sale Recipients

Interchange Program	\$4100
Feeding America of Eastern Wisconsin	400
Gathering	4500
Our Next Generation (snacks served at Homework Club)	1000
St. Benedict's Community Meal	1000
Ecumenical Refugee Council (food related costs)	1500
Episcopal Relief and Development (food related costs)	1500
AIDS Resource Center of Wisconsin (food related costs)	1000
Sojourner Truth House (food related costs)	900
Salvation Army (Summer Lunch Program)	200
Hunger Task Force	200
The Cathedral Center (Women and Children Center)	300
The Cathedral of St. John's, the Evangelist (Open Door Café)	450
Repairers of the Breach (food related costs)	300
All Saints' Catholic Church – meal program	300
Jewish Community Pantry	250
Neighborhood House – (food related costs)	450
Newala Cow Project	250
Milwaukee Rescue Mission	200
Total	\$18,800

Members present: Walter Barnes, Suzanne Cornell, Marshall Pepper, Kris Polly, Lynn Aiken, and Liz Raasch

Non-parishioner members: Edith Malson, Donald Ruehl and Judith Young.

Sunday, October 24, 2010

Dear ASC Shepherds,

Please mark your calendar for an important planning meeting with Dean Carroll and the Shepherd group on Sunday, November 21st at 11:30am.

I have told the Dean about our welcoming presence at the front door. He has some excellent ideas about setting up a more defined follow through with newcomers that has been very successful in other parishes. To be most effective; this will require that each of our shepherds be an outgoing, committed and regular Sunday attendee; willing to stay in contact with a newcomer and help integrate him/her into the parish and its Christian life.

I see many of you already doing this on an informal basis, but we can strengthen and enhance our welcome and assure that we remain in close contact with each other and the Dean as we “shepherd” those God is sending our way.

I know this meeting is the weekend before Thanksgiving, and everyone is busy, but it is essential that we pack an added punch as shepherds before the Holidays begin. Please recall your experience as a shepherd and bring any ideas or concerns you may have. We will meet promptly at 11:30am on 11/21 in the conference room behind the office.

“The Lord is our Shepherd...” please help us to reach out and feed His sheep.

In His name,

Peg Winslow

262-408-5664, twinslow@wi.rr.com

Copy: Evangelism Committee, Chapter Members

as approved 18 November 2010